

# THE WAKEFIELD WAY

<b>Always</b>	<b>Hallways</b>	<b>Restroom</b>	<b>Cafeteria</b>	<b>Morning Arrival</b>	<b>Dismissal</b>
<b>Be on time and prepared to learn.</b>	<b>Walk on the right side of the hallway</b>	<b>Have a pass from teacher when using restroom during class.</b>	<b>Use good manners. (Keep your food on plate or in your mouth)</b>	<b>Greet adults and peers who address you.</b>	<b>Stay in your classroom until walkers/carpoolers are dismissed or bus route is called.</b>
<b>Be respectful of others and their possessions</b>	<b>Talk in a quiet voice</b>	<b>Clean up your mess.</b>	<b>Keep your place in line.</b>	<b>Immediately report to your designated location upon arriving to school.</b>	<b>Walkers should leave campus quickly</b>
<b>Use appropriate language</b>	<b>Move purposefully.</b>	<b>Practice proper hygiene.</b>	<b>Take only what you need. Pay for what you take.</b>	<b>Stay in designated area.</b>	<b>Carpoolers – look for your ride and load quickly</b>
<b>Be helpful and polite</b>	<b>Keep passes visible during instructional time.</b>	<b>Conserve water, soap, and paper towels.</b>	<b>Remain seated</b>	<b>Report to 1<sup>st</sup> period in a timely manner</b>	<b>Bus riders – Listen for your route and report quickly to the loop.</b>
<b>Take ownership of your own actions.</b>			<b>Put your trash in trash can or recycle at dismissal.</b>		
<b>Dress appropriately</b>			<b>Finish all food/drink in cafeteria.</b>		